COLLEGE RESPONSE TO SUSPECTED OR CONFIRMED CORONAVIRUS (COVID-19) CASES ADVICE FOR STAFF & STUDENTS



Do not attend College if you, or someone in your household have any of the Coronavirus (COVID-19) symptoms (a high temperature, a new, continuous cough and/or a loss of or change to taste or smell) or have been advised to self-isolate by the College or NHS Test and Trace

If symptoms of COVID-19 are displayed
The College must be notified ¹



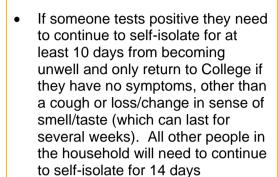
- The symptomatic person must not attend College
- If symptoms develop while at College, the person will be asked to go home.
 If being collected, they will be taken to a 'Support Room' to wait ³
- The symptomatic person must selfisolate for 10 days from when they became unwell
- A COVID-19 test must be booked using the NHS website or ordered by telephone via NHS 119 ⁴. Education workers have priority access to testing
- The household of the symptomatic person must self-isolate for 14 days
- Staff/students who have been in 'close contact' with the symptomatic person do not need to self-isolate unless:
 - they develop symptoms;
 - the symptomatic person tests positive; or
 - advised by NHS Test and Trace or
 - advised by the College

If the test result is **NEGATIVE**The College must be notified¹



- If someone tests negative, they feel well and no one in the household has symptoms, they can return to College. Other members of the household can stop self-isolating
- If someone in the household has symptoms, the staff member or student must continue to self-isolate for 14 days
- If asked to self-isolate by NHS Test and Trace, they must continue to self-isolate for 14 days even though the result is negative

If the test result is **POSITIVE**The College must be notified immediately ²



- The College will contact the advice service (Public Health England) (PHE) who will work with us to assess 'close contacts' of the person who has tested positive. The person may also be contacted by NHS Test and Trace to discuss 'close contacts'
- Deemed 'close contacts' must selfisolate for 14 days. Household members do not need to selfisolate, unless the deemed 'close contact' subsequently develops symptoms
- Deemed 'close contacts' selfisolating who start to feel unwell must get a COVID-19 test. If the test is negative, they must continue to self- isolate for 14 days, as they may still develop symptoms
- 1 Please inform your Tutor/Manager who will liaise with their Heads of Department
- 2 Please contact 01278 441222
- 3 Please talk to your Tutor/Manager if you have any difficulties in being collected
- 4 Please talk to your Tutor/Manager if you have any difficulties arranging a COVID-19 test

Further information:

Guidance: gov.uk/coronavirus

NHS 111 online coronavirus service: 111.nhs.uk/covid-19
Testing: https://Get a test to check if you have coronavirus

NHS COVID-19 app: https://covid19.nhs.uk/pdf/introducing-the-app.pdf