



Main Classes of Information

Who we are and what we do

Class	Description	Manner available
<i>Legal framework</i>	Further and Higher Education Act 1992	Visit gov.uk
	Instrument and Articles of Government	Available on College website
<i>How the College is organised</i>	Organisation Chart	Request in writing
	Corporation Structure	Available on College website
	Corporation Membership	Available on College website
<i>Organisations with whom the College works in partnership</i>	Business and community organisations	Request in writing
<i>Location and contact details</i>	College site maps and directions	Available on College website
<i>Student life</i>	Essential information	Available on College website

What we spend and how we spend it

Class	Description	Manner available
<i>Finance and Funding</i>	Annual financial statements	Available on College website
	Funding information	Request in writing
	Financial regulations	Request in writing
	Procurement	Available on College website

What our priorities are and how we are going

Class	Description	Manner available
<i>Corporation and business plans</i>	Vision, values and mission	Available on College website
	Strategic priorities	Request in writing
<i>Corporate relations</i>	Links with stakeholders	Request in writing
<i>Government and regulatory reports</i>	Ofsted report	Available on College website

How we make decisions

Class	Description	Manner available
<i>Governance</i>	Terms of Reference	Request in writing
	Minutes	Available on College website

Lists and registers

Class	Description	Manner available
<i>Governance</i>	Corporation members' register of interests	Request in writing

Our policies and procedures

<i>Class</i>	Description	Manner available
<i>Policies and procedures</i>	Advanced learner loan bursary	Available on College website
	Cookies policy	Available on College website
	Data Protection Policy	Available on College website
	Equality & Diversity Policy	Available on College website
	FE Additional Learning Support Policy	Available on College website
	FE Admissions Policy	Available on College website
	Fees Policy 2019/20	Available on College website
	Freedom of Information Policy	Available on College website
	Gender Pay Gap Report	Available on College website
	HE Additional Learning Support Policy	Available on College website
	HE Admissions Policy	Available on College website
	HE Compensation and Refund Policy	Available on College website
	HE Complaints Procedure	Available on College website
	HE Student Protection Plan	Available on College website
	HE Student Support Funding Policy	Available on College website
	IT Acceptable Use Policy	Available on College website
	Personal Care Policy and Procedure	Available on College website
	Personal Data Breach Policy	Available on College website
	Privacy Policy	Available on College website
	Safeguarding and Child Protection Policy and Procedure	Available on College website
	Student Charter	Available on College website
	Student Complaints Guidance and Procedure	Available on College website
	Sub-contracting Partnership Policy	Available on College website
Tutorial Policy	Available on College website	
University Centre Somerset Safeguarding and Prevent Policy	Available on College website	
16-19 Bursaries and Discretionary Learner Support Funds Policy	Available on College website	

The services we offer

<i>Class</i>	Description	Manner available
<i>Facilities</i>	College sites	Available on College website
	Restaurants & Cafes	Available on College website
	Hairdressing & Beauty Therapy Salons	Available on College website
<i>Student services / Marketing</i>	Advice and Guidance	Available on College website
	Access/facilities for students with disabilities	Available on College website
	Enrichment programme	Available on College website
	Welfare Facilities	Available on College website
	Course directories and online course information	Available on College website
	Open Events	Available on College website
	Information for students	Available on College website
	Events Schedule	Available on College website
	Additional events	Request in writing
	Media releases	Available on College website
	Conference facilities	Request in writing